

POLICY DOUMENT ON PROMOTION OF RESEARCH and DEVELOPMENT

Sage University Indore (SUI) committed to the pursuit of excellence in research and aims to lead the national agenda across the spectrum of science and technology, humanities and social responsibilities.

The general guidelines for faculty engaging in research& development and are as follows:

Basic Guidelines:

A. Funded research

1. Every research proposal shall pass through a multi-tier review
2. All applications related to R&D shall be routed through the Head of Institution, along with one hard copy for R&D records. A soft copy shall also be emailed to the R&D coordinator, department R&D cell and to the Head of the Department.
3. Separate stock registers shall be maintained for the entire R&D projects, granted from the externally funded projects in every department.
4. Purchase of equipment, software and submission of the audit report thereof shall follow the Finance officer's guidelines.
5. The entire sanctioned amount shall be utilized as per the guidelines of the funding agency.
6. In case the Principal Investigator leaves the Institution, all the items purchased shall remain as an asset of the Institution.

B.Patents:

Full financial and legal assistance shall be provided to those who are interested in registering for the patent. The patent shall irrevocably be registered in the name of the Institution with the researcher's name prominently featuring as the inventor. The commercial aspects shall be mutually worked out between the Institution and the Researcher.If the patent is filed by Institution, then 100% of expenses are borne by the Institution.

C.Academic Research Policy:

1. Faculty of each department shall conduct research in focus areas.

2. Faculty publication in either WEB OF SCIENCE or SCOPUS indexed journals are appreciated at the institute level.
3. Individual Citation Score needs to be improved by publishing in reputed journals.
4. All publications and research papers of faculty must go through a plagiarism check.

D.Incentive policy:

1. The faculty members who received sponsored research projects from government/non-government funding agencies are eligible for incentives.
2. Faculty members or students presenting a research paper in any conference of repute to be encouraged with incentives.
3. Faculty members who published SCI papers/books as first author / corresponding authors with institute affiliation will be encouraged with incentives.
4. The faculty members are provided with incentives for attending conference/FDP/workshop.
5. For filing a patent or copyright, filing fees will be paid by the institute.
6. The Management has allocated budget pursuing research in various areas by using Seed money. Participating faculty are eligible for incentives.
